



**St Michael's  
CE Primary School**  
Let your light shine

Head Teacher: Mr A Evans

Somerville Road  
Bournemouth  
Dorset  
BH2 5LH

# Road Barrier Attendant

Annual FTE £26,016

Actual £6,015

NJC Scale Point 4 (£13.48 per hour)

Term time only (39 weeks per year)

10 hours per week

# Application Pack

**Closing Date: Wednesday 7 October 2026**

**Interview Date: TBC**

## Contents

|                                                                                       |          |
|---------------------------------------------------------------------------------------|----------|
| <b>Welcome to St Michael's Church of England Primary School .....</b>                 | <b>3</b> |
| <b>Our Church School Vision .....</b>                                                 | <b>4</b> |
| School Values .....                                                                   | 4        |
| Aims .....                                                                            | 4        |
| <b>About St Michael's Church of England School.....</b>                               | <b>5</b> |
| <b>Person Specification for Road Barrier Attendant . Error! Bookmark not defined.</b> |          |
| <b>Job Description for Road Barrier Attendant.....</b>                                | <b>9</b> |

## Welcome to St Michael's Church of England Primary School

I am thrilled that you have decided to apply for the role of Road Barrier Attendant at our school.

You will be part of a thriving community of over ninety members of staff and over six hundred and thirty children and their parents. No two days are ever the same and this variety and diversity makes the school the incredible place we all love.

My vision is encapsulated in the aims and vision statement below. Your role will be to work as part of a diligent team of teachers and support staff that make these aims a daily reality for our children.

I look forward to receiving your application, and welcome visits by appointment with the school office.

Our school is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to an enhanced with barred list check from the Disclosure and Barring Service. As part of our Safer Recruitment process, please take the time to read through our 'Safeguarding and Child Protection Policy', which can be found by following the below link:

<https://www.stmichaelsprimary.bournemouth.sch.uk/policies/>

Our School also completes an online search on shortlisted candidates, as part of our due diligence checks.

Yours faithfully



Anthony Evans  
Headteacher



## Our Church School Vision

Our vision is used across all policies and guides our work. Our vision is:

*Like a lighthouse, St Michael's is a beacon of safety and stability. It takes courage to learn and remember knowledge, develop new skills and allow your own light to shine in the world. We respect our differences and know that working peacefully together allows our lights to shine more brightly.*

'Let your light shine' Matthew 5:16

## School Values

Our school values are **Peace, Courage, and Respect**

## Aims

We have simplified our vision and values into our school aims listed below:



## About St Michael's Church of England School

St Michael's School has been educating, serving and nurturing the children of Bournemouth for almost 150 years, existing on its current site since 1878. Many years and building projects later, St Michael's is now a modern, well-equipped, three-form entry primary school. The school welcomes children from Reception to Year 6.

Situated in central Bournemouth, a coastal town boasting nine miles of sandy beaches. Bournemouth has a rich history dating back to Victorian times, when it played host to literary icons such as Mary Shelley and J R R Tolkien. Once a popular spa town, it remains a desirable holiday destination and a vibrant place to live.

Owing to its unique location, the children of St Michael's are able to take advantage of all Bournemouth has to offer. From trips to the fascinating Russell-Cotes Art Gallery and Museum, to participating in events at the impressive Bournemouth Library and enjoying sports days on the beach. All right on our doorstep.

As the population of Bournemouth has evolved over the past two decades, so has that of St Michael's. One of the school's many strengths lies in the diversity of its pupils and their families. Between them, the children of St Michael's are able to speak or understand over fifty languages and come from all around the world. The children's cultures and languages are celebrated and seen as valuable assets in enhancing their learning journey as they move toward being global citizens of the future.

St Michael's is a Church of England school with an active link to St Michael's Church, a short walk away. At its heart are the Christian values of Peace, Courage and Respect. Our school's Christian vision is expressed by the verse from Matthew 'Let your light shine' – every individual is given the space and encouragement to find their strengths and fulfil their potential.

The children work hard learning a challenging, knowledge-rich curriculum, taught by passionate, committed teachers who go over and above to provide the best learning experiences for each child in their class. Teachers and teaching assistants work in an environment of mutual respect and support, keeping up to date with the latest research-based evidence, through regular training, discussion and study, to constantly develop and improve their pedagogy and practice. They seek to adapt and respond to the changing needs of their pupils and provide the best possible, rounded education in an atmosphere of safety, stability and inclusivity.

The school's varied and engaging curriculum is reflective of the wonderfully diverse community it serves. It has been designed to prepare children with the social, moral, cultural and academic knowledge they need to move forward confidently into secondary school and beyond. Pupils are provided with a wide range of opportunities and experiences to stimulate their curiosity, enhance their learning and inspire them to develop their aspirations.

## Road Barrier Attendant

Books are a fundamental part of school life at St Michael's, where children enjoy reading for pleasure and are taught by teachers who love to read. Our children become confident, life-long readers themselves through a rich and diverse diet of books.

Both children and staff are supported by a dedicated Senior Leadership Team (and a dog), who lead the school forward with the clear vision of providing a place of safety and stability, of courage and respect, where children love to learn. In addition, a friendly, efficient Office Team contributes to the smooth day-to-day running of the school. All staff are an integral part of our team and vital in facilitating the exceptional educational experience St Michael's strives to offer to each and every one of its children.

## Job Description - Key Responsibilities and Duties

### Road Barrier Attendant (School Streets Initiative)

**Location:** St Michael's CE Primary School

**Hours:** Monday to Friday

- Morning Shift: 8:00am to 9:00am
- Afternoon Shift: 2:30pm to 3:30pm
- Opportunity available for applicants who can work mornings only.

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### Job Purpose

St Michael's CE Primary School is seeking a reliable and friendly Road Barrier Attendant to support our School Streets Initiative. The initiative helps create a safer environment for children and families by temporarily closing Somerville Road to through traffic during school drop-off and collection times.

The successful candidate will be responsible for operating the road barrier, controlling vehicle access, and acting as a positive and visible presence within the school community.

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### Key Responsibilities

- Open and close the road barrier at the designated times each school day.
- Ensure Somerville Road remains closed to unauthorised traffic between:
  - 8:00am and 9:00am
  - 2:30pm and 3:30pm
- Permit access only to vehicles authorised to enter the restricted area under the School Streets scheme.
- Politely challenge and redirect unauthorised vehicles where necessary.
- Monitor the barrier area to ensure the safety of pupils, parents, staff and visitors.
- Provide a friendly and professional presence while interacting with children, parents, carers and members of the public.
- Report any incidents, concerns or issues to the school office or designated manager.
- Follow all school safeguarding, health and safety, and operational procedures at all times.
- Assist in maintaining a safe and welcoming environment around the school entrances.

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### Person Specification

#### Essential Requirements

- Reliable, punctual and dependable.
- Comfortable working outdoors in all weather conditions.
- Friendly and approachable manner.
- Good communication and interpersonal skills.
- Able to remain calm and professional when dealing with members of the public.
- Able to follow procedures and act confidently when managing vehicle access.
- Available to work Monday to Friday during the required times.
- Hold an Enhanced DBS Certificate or be registered with the DBS Update Service.

#### Desirable Requirements

## Road Barrier Attendant

- Experience in a customer-facing role.
- Experience working within a school, community or public-facing environment.
- Knowledge of road safety or traffic management procedures.

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### Safeguarding

St Michael's CE Primary School is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undergo appropriate safeguarding checks, including an Enhanced Disclosure and Barring Service (DBS) check, or provide evidence of current registration with the DBS Update Service.

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### Reporting To

School Business Manager or other designated member of the school's leadership team.

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### Salary

**Annual FTE £26,016**

**Actual £6,015**

**NJC Scale Point 4 (£13.48 per hour)**

**Term time only (39 weeks per year)**

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**St Michael's CE Primary School welcomes applications from individuals who are passionate about supporting child safety and helping to create a safe, welcoming environment for our school community.**