

Job Description **SEND Teacher**

Start Date:	September 2024
Responsible to:	Deputy Head/Inclusion lead or Headteacher
Location:	Queen's Park Infant Academy
Grade:	Mainscale - Upperscale M3-U3 (FTE £33,814 - £46,525 per annum) + SEN allowance
Disclosure Level:	Enhanced Disclosure & Barring Service Check

Overall Purpose

- The classroom teacher will teach a range of subject lessons from our bespoke planned curriculum as well as have responsibility for a SEN class.
- Suitable candidates will have a demonstrable background in promoting high-level outcomes for pupils with SEN needs.
- They will have experience of delivering a high-quality child focused curriculum as well as strong pastoral qualities.
- They will assist the Inclusion Lead to determine the strategic development of special educational needs (SEN) policy and provision in school.
- Provide professional guidance to colleagues, working closely with staff, parents and other agencies associated with the bespoke provisions.
- A SEN teacher is expected to fulfil the responsibilities of a teacher, as set out in the STCD.

Safeguarding

Coastal Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment.

The successful candidate will be required to demonstrate that they meet the essential elements of the person specification and will be subject to pre-employment checks including a health check, Enhanced DBS check and satisfactory references.

Key Accountabilities & Duties

- Ensure that teaching is based on current best available practice and is consistent with a high standard of practice.
- Create an outstanding child experience through the effective management of support staff.
- Promote and pursue inclusion of the children within the school community, including access to an appropriate curriculum, facilities and extra-curricular activities
- Co-ordinate provision that meets the pupil's needs, and monitor its effectiveness.
- Secure relevant services for the pupil, liaising with the Inclusion leader.
- Communicating with professional stakeholders and outside agencies such as Speech and language and Educational Psychologists
- Ensure records are maintained and kept up to date. Ensure the stringent record, monitoring and reporting of attainment
- Review Education, Health and Care Plans (EHCPs), attend/lead Annual reviews and design short term Individual Education Plans (IEP's) with parents or carers and the child. Other plans could include Relational plans (Behaviour plans) and Risk assessments.
- Communicate regularly with parents or carers.

- Ensure, if the pupil transfers to another school, all relevant information is conveyed to it, and support a smooth transition for the pupil
- Work with the designated teacher for looked-after children, where a looked-after pupil has SEN or a disability.
- Participate in the School's appraisal process and to undertake all CPD requirements and training that may be appropriate.
- Take appropriate responsibility to ensure the health and safety of self and others.

Leadership and management

- Work with the Deputy Headteacher/Inclusion Lead, Headteacher and governors to ensure the school meets its responsibilities under the Equality Act 2010 in terms of reasonable adjustments and access arrangements.
- Identify training needs for staff and how to meet these needs.
- Share procedural information, such as the school's SEN and Relational (behaviour) Policy.
- Promote an ethos and culture that supports the school's relational policy and promotes good outcomes for pupils with SEN or a disability.

Whilst every effort has been made to explain the main duties and responsibilities of the SEN Teacher role, each individual task will not be identified. It is expected that all colleagues will endeavour to deliver any tasks identified as reasonable by their School Leadership team.