



## MOYLES COURT SCHOOL

### Teacher of Physical Education (Part Time 0.5 FTE)

***Moyles Court wishes to appoint a Teacher of Physical Education from September 2025 to join our flourishing and expanding school. The successful candidate will have a genuine passion for Sport and a desire to inspire others.***

Moyles Court is a co-educational day and boarding school from 2 ½ to 16 years, situated adjacent to the market town of Ringwood within the beautiful New Forest National Park. It is a thriving, friendly and happy school with a strong belief in traditional family values. Class sizes are small, and the school prides itself on the individual attention it is able to give to all of its pupils. As part of a dynamic and popular team, you will be expected to engage, enthuse and inspire our children within our idyllic setting.

This is an exciting time to be joining Moyles and a future of opportunity joining an established and close knit PE team awaits the successful candidate. Creativity and innovation are encouraged.

Enthusiasm, a sense of humour, and a warm heart are expected. A new astroturf facility has recently been added to our sports hall and extensive sports fields, set amongst the stunning flora and fauna of the area.

We seek a qualified and inspirational professional to teach PE and Games at all levels from Year 3 to Year 11. The ability to coach football and hockey would be considered an advantage.

For the right candidate, there is the opportunity, in the future, to assume additional responsibility for the department. The ideal candidate will have the ability to build strong and trusted relations with pupils and colleagues, can contribute across the age and sports range, and be willing to contribute to the wider life of this very happy and busy school. We welcome applications from both experienced candidates, ECTs and those at the very start of their teaching careers.

We very much look forward to receiving applications and welcoming prospective candidates to our wonderful school. Should applicants wish to visit us or speak to the Headmaster or the Deputy

Headmaster (Head of PE) in advance, please contact us via email at

[School.manager@moylescourt.co.uk](mailto:School.manager@moylescourt.co.uk)

**Job Title** Teacher of Physical Education

**Start date** September 2025

**Reports to** Head of PE

**Salary** Competitive dependant on qualifications and experience

**School fee remission** Staff fee remission is granted in accordance with the provision at the time of commencing employment at Moyles Court School

**Other benefits**

- Lunch is provided at no cost during term time, with tea and coffee available throughout the day.
- Snacks and meals are also provided to staff who are required to work in the evenings.
- Small class sizes
- Idyllic New Forest location
- Free on-site parking
- CPD and training are encouraged, and the school has an exciting annual INSET programme for staff
- A school that places 'Wellbeing for all' at its heart

## **Duties and Responsibilities for the Teacher of Physical Education**

### **Teaching and Learning Responsibilities**

- Preparation and planning of lessons in accordance with departmental schemes of work.
- Motivate pupils through established positive relationships conducive to learning.
- Demonstrating a range of teaching methods and keeping abreast of developments in the subject area; employing a range of teaching styles and resources.
- Carrying out assessment according to departmental and School policies. Recording assessment grades/reports etc within deadlines set and keeping clear records. Setting and marking/moderating classwork, prep and coursework where appropriate.
- Carrying out risk assessments of activities and practical lessons and acting on those assessments appropriately.
- Attend Parents' Evenings, well prepared, to discuss the work and progress of pupils with parents.
- Recognition of the specific needs of each pupil and of classes as a whole. Setting an appropriate pace for lessons and adapting teaching methods to the needs of pupils.
- Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the department and contribute to the department's development plan and its implementation
- Establishing a structured learning environment conducive to learning and where pupils know that high standards are always required.
- Effectively support behaviour for learning with appropriate use of verbal encouragement, sanctions and rewards in accordance with departmental and School policies.
- Attending departmental meetings and sharing departmental responsibility; attending staff meetings and School or departmental INSET; seeking opportunities for professional development; participation in induction arrangements.
- To contribute to the organisation and running of the PE department and other relevant events, including fixtures, competitions, team practices and ISA Regional and National events.
- A willingness to lead specific sports provision and resourcing in line with the department's strategic objectives.
- To co-ordinate and arrange boys' games fixtures for all age groups alongside the girls fixture co-ordinator

### **Pastoral Care Responsibilities**

- Be familiar with the school's Safeguarding Policy and comply with its requirements to safeguard and protect the welfare of children.
- Consult with other tutors and boarding house staff over individual pupils and co-operate in any agreed courses of action.
- Communicate with the parents of pupils and with external agencies concerned with the welfare of individual pupils, after consultation with appropriate staff and when appropriate.
- Alert and work alongside the appropriate staff to address difficulties experienced by pupils.

- Supervision duties assisting in the boarding houses on scheduled evenings during term time, from 5pm - 9pm (pro rata for part time staff)
- To undertake 1 Saturday morning activity per term from 10.00am - 1.00pm (pro rata for part time staff)

### **Responsibilities as a Member of the Moyles Court Community**

- Contribute to the school community, to support its distinctive culture and ethos and to act as a role model to pupils.
- To participate in supervisory breaktime duties as designated.
- Take part in marketing and liaison activities such as open days and evenings, and events with partner schools.
- To take an active part, with all members of staff, in ensuring good relations are made with all members of the local and wider community and that the School is always promoted positively.
- Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
- Engage actively in the performance management review process.
- Comply with the school's Health & Safety policy and undertake risk assessments as appropriate.
- Undertake any other key tasks which the Head may reasonably assign.

## Teacher of PE Person Specification

*The following list outlines the further qualities, skills and experiences that the selection panel will be keen to explore with candidates. It is understood by the panel and, we hope, by prospective candidates, that no single person will fulfil every criterion. We encourage candidates who do not “tick every box”, therefore, to apply nonetheless and to be open during the selection process about those areas in which they would wish to develop their skills and experience further.*

<b>Essential Criteria</b>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• A good degree in PE, or related discipline</li> <li>• Recognised PE teaching qualification (such as a PGCE)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of teaching PE as a subject specialist</li> </ul>
<b>Knowledge, skills and abilities</b>	<ul style="list-style-type: none"> <li>• A passion for sport</li> <li>• Inspirational teaching skills</li> <li>• Ability to teach a varied ability range</li> <li>• To ability to develop a positive sporting environment, allowing pupils to expand and develop their physical skills</li> <li>• Willingness to be involved in the organisation and delivery of trips and visits to support pupil's learning</li> </ul>
<b>Personal Characteristics</b>	<ul style="list-style-type: none"> <li>• An enthusiastic and approachable nature</li> <li>• Professional, friendly, diplomatic and patient approach</li> <li>• Excellent oral and written communication skills</li> <li>• Competent in the use of ICT and Microsoft Office</li> <li>• Well presented</li> <li>• Ability to foster confidence and support of parents</li> <li>• Excellent time management and organisational abilities, and able to meet deadlines</li> <li>• Experience of working as an effective team member, inspiring colleagues and pupils to high expectations and standards</li> <li>• A good sense of humour and an optimistic, adaptable style</li> </ul>
<b>Desirable Criteria</b>	
<b>Knowledge, skills and abilities</b>	<ul style="list-style-type: none"> <li>• Experience of coaching sports teams to a high standard (particularly hockey and football)</li> <li>• Experience of teaching GCSE PE</li> </ul>

This job description is not necessarily a comprehensive definition of the post. It may be subject to modification or amendment at any time after consultation with the holder of the post.

## **How to apply**

Application forms should be completed and addressed to the Headmaster, Mr. Craig Wardle, and should be sent to Mrs. Lorraine Stoddart, Moyles Court School, Ringwood, Hampshire, BH24 3NF or via email to [School.manager@moylescourt.co.uk](mailto:School.manager@moylescourt.co.uk)

Early applications are encouraged and will be considered on receipt and to be received no later than **Friday 25<sup>th</sup> July 2025**.

Moyles Court School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. In accordance with our Child Protection Policy we are unable to process applications without a fully completed application form. The post is exempt from the Rehabilitation of Offenders Act 1974. All convictions, cautions and bind-overs, including those regarded as 'spent' must be declared when applying. The applicant may post such a declaration in an envelope marked 'Private & confidential for the Headmaster' which will only be opened should the candidate be shortlisted. The successful applicant must obtain List 99 clearance and DBS (Disclosure and Barring Service) clearance at enhanced level.

## **Equal Opportunities**

The School is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships