



BCP Council Personal Specification

SERVICE UNIT: Transport and Engineering – Building Control
JOB TITLE: Senior Building Control Surveyor
POST NO: TBC
GRADE: Grade J
RESPONSIBLE TO: Building Control Team Leader

Attributes & Criteria	Essential/ Desirable	Assessment
<p>EXPERIENCE</p> <ul style="list-style-type: none"> • Experience in the use of computer applications, including spreadsheets and data bases • Experience in Building Control including all of the following: <ul style="list-style-type: none"> ○ Examination and interpretation of Plans ○ Undertaking Site Inspections ○ Health and Safety Requirements ○ Sustainability Issues • Interpretation of Technical Guidance 	<p>Essential</p> <p>Essential</p> <p>Essential</p>	<p>Application Form</p> <p>Interview</p> <p>References</p>
<p>QUALIFICATIONS AND TRAINING</p> <ul style="list-style-type: none"> • Educated to degree level or equivalent in a relevant subject • Registered with the BSR for Class 2 • Working towards Class 3 BSR Registration • Chartered Building Control Surveyor status, or equivalent. • Continual Performance Development (CPD) 	<p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Essential</p> <p>Essential</p>	<p>Application Form</p> <p>Certificates</p>
<p>APTITUDES AND ABILITIES</p> <ul style="list-style-type: none"> • Ability to work well with others • Excellent organisational skills • Analytical / thorough • Strong communication skills including report writing • Awareness and understanding of current • Building control issues • Negotiating skills and customer care skills • Decision making skills 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Desirable</p> <p>Desirable</p>	<p>Application Form</p> <p>Interview</p> <p>References</p>

<p>KNOWLEDGE</p> <ul style="list-style-type: none"> • An awareness of Building Regulations and the latest sustainable design and fire safety requirements. • Knowledge of technical Building Regulation requirements and construction techniques. • A thorough understanding of building control requirements, working practices and enforcement procedures. • A thorough knowledge of key legislation • Understanding of relevant Health and Safety requirements and issues including risk assessments and CDM Regulations. 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p>	<p>Application Form Interview</p>
<p>ATTITUDE / MOTIVATION</p> <ul style="list-style-type: none"> • Commitment to delivering a high standard of work • Self-motivated and adaptable • Ability to prioritise tasks and think creatively • Ability to understand and follow procedures • Bias for action and working proactively 	<p>Essential</p> <p>Essential Desirable</p> <p>Desirable</p> <p>Desirable</p>	<p>Application Form Interview References</p>