

Role Profile Addendum

Job Title:	Director of Adult Social Care
Role Profile Ref:	EX004
Role Profile Title:	Director IV
Directorate:	Wellbeing
Service area:	Adult Services

Specific responsibilities associated with this position

- Hold the statutory role of Director of Adult Social Services (DASS), ensuring the Council meets all legal duties under the Care Act, Mental Health Act, Mental Capacity Act and safeguarding legislation.
- Provide strategic and operational leadership for all Adult Social Care services, ensuring high-quality, strengths-based and personalised practice, strong performance, and safe, compliant delivery including safeguarding, assessment, information and advice, and CQC-regulated services.
- To work with the Corporate Director of Wellbeing and the Director of Adult Social Care Commissioning to develop and implement a comprehensive framework for performance monitoring and analysis, including compliance with all national data returns and external inspections.
- Drive transformation, early intervention and prevention, leading modernisation, service redesign and continuous improvement to ensure services are sustainable, future-focused and aligned to the Council's strategic priorities.
- Lead and develop the workforce, creating a positive culture, ensuring effective line management and clinical supervision, professional development and workforce planning to:
 - ensure that all services are delivered safely;
 - enable choice and independence to service users and carers and are compliant with all national standards and inspection requirements including those of the Care Quality Commission for registered services.
- Hold the responsibilities as the Council's Caldicott Guardian, ensuring data quality and information rights compliance by managing the administration of information, application systems, technology and staff so that adult social care services comply with information governance requirements nationally and within the Council.
- Work in strong partnership with NHS colleagues, the Integrated Care System, commissioning, voluntary and community partners, and Children's Services (for preparation for adulthood), providing system leadership across local safeguarding and community safety partnerships.
- Be accountable for financial stewardship and corporate contribution, managing budgets effectively, supporting corporate priorities, ensuring robust emergency and business continuity planning, and representing the Council regionally and nationally.

- As a senior leader in the Corporate Directorate for Wellbeing represent ASC at the Wellbeing Directorate Management Board DMB.

Specific person specification associated with this position

Specific Qualifications and Experience

- Professional qualification and competence in relation to adult social care services
- Substantial experience in both strategic and operational management across a range of services within Adult Social Care
- Leadership of high-profile innovative projects which have a wide-ranging impact and reputational risk for the Council
- Substantial understanding of the local and national social care context.

Use this section to identify other requirements for this position.

Additional Role Requirements

- This position requires a flexible approach to working hours. The post-holder may be required to work occasional evenings and weekends to meet service needs, attend key meetings, or respond to urgent matters.
- This role is also politically restricted, and the post-holder must comply with all associated statutory requirements and conduct expectations.

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