

PERSON SPECIFICATION

Job: Kitchen Assistant			
Scale Points: 3 - 4			
	CATEGORY	ESSENTIAL	DESIRABLE
Qualifications & Training	<ul style="list-style-type: none"> Level 2 Food Hygiene Qualification (training is provided). 		/
	<ul style="list-style-type: none"> NVQ Level 2 Food Production or similar. 		/
Skills, Knowledge & Experience	<ul style="list-style-type: none"> Experience of producing high quality food unsupervised 	/	
	<ul style="list-style-type: none"> Understand food preparation, service, kitchen records and administration 	/	
Aptitudes & Abilities	<ul style="list-style-type: none"> Ability to respond appropriately to daily routines. 	/	
	<ul style="list-style-type: none"> Ability and willingness to follow directions. 	/	
	<ul style="list-style-type: none"> Ability to work on own initiative. 	/	
	<ul style="list-style-type: none"> Ability to communicate effectively. 	/	
	<ul style="list-style-type: none"> Positive interpersonal skills. 	/	
	<ul style="list-style-type: none"> Maintain a high standard of personal appearance, behaviour and hygiene. 	/	
	<ul style="list-style-type: none"> Flexible, willing and enthusiastic. 	/	
	<ul style="list-style-type: none"> Ability to multi-task. 	/	
	<ul style="list-style-type: none"> Creative approach to work coupled with an attention to detail. 	/	
	<ul style="list-style-type: none"> Ability to establish good and productive working relationships with a range of people. 	/	
	<ul style="list-style-type: none"> Display patience when dealing with pupils. 	/	

	<ul style="list-style-type: none"> • Commitment to high standards. • Commitment to a team approach. 	/	
		/	
<p>There is an expectation that all staff read, understand and comply with the policies and procedures set out within the school's intranet and any statutory requirements.</p> <p>CPD opportunities will be provided and where these are appropriate to the role and will be in line with annual appraisal targets.</p> <p>It is expected that all employees at Linwood School take responsibility for their Continuous Professional Development and participate in training and other learning activities and performance development as required.</p>			