



Role Profile

Reference Number	QCM001
Role Title	Education Improvement Advisor
Directorate	Children's Services
Department	Education and Skills
Reports to	Head of Education Improvement and Services

Role Purpose

Monitor, evaluate and report on school, provider, setting and pupil/student performance, and support schools to develop and implement improvement plans to ensure high educational standards and high levels of school effectiveness are achieved in Bournemouth, Christchurch and Poole. This post is to deliver statutory services for quality assurance, improvement and leadership recruitment & retention in education in BCP.

Accountabilities

- Support school and provider governors and leaders in the evaluation of quality and standards in teaching, planning and assessment, according to local and national guidelines, in order to prepare for inspections and audits.
- Identify school and provider improvement priorities and determine appropriate improvement action plans, in collaboration with schools, to ensure high standards of school performance and pupil/student achievement.
- Develop and improve curriculum, pedagogy and teaching practice in schools, and support teachers' & leaders effectiveness in monitoring educational progress and providing additional support with identified Special Educational Needs and Disabilities, to ensure good educational achievement for all groups of pupils. This will involve working directly with teaching staff through the provision of coaching and joint planning and introducing new ideas and approaches.
- Advise and support schools in developing the application and use of key skills across the curriculum, ensuring statutory requirements and pupil entitlements are met.
- Provide advice to school governors in relation to the implementation, maintenance and development of policies and strategies for improvement, including Headteacher appraisals and recruitment of senior leaders.
- Build and maintain professional relationships with school governors and school leadership teams, to enable effective and collaborative partnership working that is focused on improvement.
- Contribute to the development of education improvement strategies, and plan and develop activities within the strategy.
- Create and develop professional development activities, materials and resources to support schools and educational settings with improvement.

Knowledge / Skills / Experience required

- Experience of school/EY/KS1 Leadership or of coaching primary phase leaders in organisational or system improvement
- Recognised teaching qualification/degree.
- Advanced knowledge of the national curriculum and relevant inspection frameworks relating to teaching practice.
- Advanced knowledge of current educational policies, procedures, and statutory requirements.
- Knowledge of key performance indicators for schools and how they are assessed.
- Experience of senior leadership within an education setting.
- Change management experience within a relevant educational context.
- Experience evaluating teaching and making accurate assessments and recommendations for improvements.
- Experience of training, coaching, and mentoring within an educational context.
- Ability to work independently and manage own workload.
- Ability to advise and influence using professional knowledge and evidence.
- Ability to develop relationships with schools and education providers.

Dimensions of role

- This role does not have any team management requirements.
- This role does not manage any direct budgets.
- The role holder will work independently and as part of a team within BCP, planning and prioritising their work with due regard to the broader requirements of the team.

Notes

Date:	01/02/2021
Working Conditions:	• Working conditions do not have a material impact on the nature of the job, once all reasonable actions have been taken to moderate or eliminate them.
Working Arrangements:	• No specified working arrangements outside of a normal working pattern.