

Hillbourne Primary School

PERSON SPECIFICATION

Job Title:	Teaching Assistant Level 2
Job Reference:	SCH014
School:	Hillbourne Primary School

ATTRIBUTES	CRITERIA	Level 1	Level 2	Level 3	METHOD OF ASSESSMENT
Experience	<ul style="list-style-type: none"> • Experience of working with children • Experience of working with children in an educational environment • Experience of working with children who have a variety of educational needs 	*	* *	* *	Application form Interview References
Qualifications & Training	<ul style="list-style-type: none"> • 5 GCSE's with a minimum grade C or above in English and Mathematics, or equivalent qualifications or relevant experience • Working towards NVQ Level 2 or equivalent • NVQ Level 2 qualification or equivalent • Working towards NVQ Level 3 or equivalent • NVQ Level 3 qualification or equivalent 	* *	* * *	* *	Application form Certificates Interview
Aptitudes & Abilities	<ul style="list-style-type: none"> • Excellent verbal communication skills • Patience and commitment • Ability to remain calm and make decisions whilst under pressure • Good organisational and planning skills • Excellent evaluation and monitoring skills • Ability to work under own initiative 	* * * * *	* * * * *	* * * * *	Application form Interview References

	<ul style="list-style-type: none"> • Ability to respond sensitively and flexibly to competing demands from pupils • Ability to handle confidential information with discretion • Ability to supervise and mentor others • Ability to cope with personal hygiene needs and respond sensitively to pupils' needs • Ability to support children with Special Educational Needs • Ability to lead groups of children, applying a wide range of appropriate behaviour and learning strategies for the benefit of the pupil • Ability to lead whole classes • Ability to engage children in creative and innovative play 	*	*	*	
Knowledge	<ul style="list-style-type: none"> • Understanding of the school's health and safety policy • Understanding of basic first aid procedures • Knowledge and understanding of the National Curriculum including literacy and numeracy strategies • Understanding of lesson plans • Excellent knowledge of the five outcomes of Every Child Matters • Understanding of Individual Learning Plans • Knowledge of school's behaviour and management policy and procedures • Knowledge of Child Safeguarding 	*	*	*	Application form Interview References
Attitude / Motivation	<ul style="list-style-type: none"> • A commitment to developing children as independent learners • A commitment to developing yourself through continuing education and training • Enthusiasm 	*	*	*	Application form Interview References

	<ul style="list-style-type: none"> • Empathy • Self motivated • Team player 	*	*	*	
Other Factors	<ul style="list-style-type: none"> • A flexible and adaptable approach • Willingness to continue and maintain professional development • Commitment to Equal Opportunities • Enhanced DBS check 	*	*	*	Application form Interview References DBS process