

# Job Description

## Greenspace Development Manager

<b>Role Profile:</b>	Specialist – BCP Grade L
<b>Service/Team:</b>	Environment / Greenspace
<b>Reports to:</b>	Strategic Lead Greenspace and Conservation
<b>Responsible for:</b>	Greenspace Development team
<b>Number of posts:</b>	10
<b>Post number:</b>	7230
<b>Career Grade:</b>	L

**My job improves the quality of life for the people of Bournemouth, Christchurch and Poole through the strategic management and development of Greenspaces. Investing in and improving the quality of Greenspace infrastructure for people and wildlife. Managing a multi-disciplinary team to deliver high quality projects in collaboration with Councillors, stakeholders and the public.**

### Job Overview

To lead staff, stakeholders and partners in managing the development of public Greenspaces in BCP.

To shape the strategic direction and represent the Council on corporate projects and with external partners, funders, groups and organisations

To build positive relations with residents, visitors, customers, councillors, staff, partners and stakeholders; appreciate diversity and communicate openly and collaborate widely.

### Key Responsibilities

- To manage the development of and investment in all open spaces owned by the Council, across >2,500 hectares including destination and local parks, countryside recreation space, woodlands, nature conservation areas, heathlands, play areas, allotments etc so that their contribution to the quality of life of the people of BCP is optimised.
- To lead and develop good working relationships and joint work with Councillors, communities, partners (such as charities, neighbouring authorities, Friends groups and statutory partners), the Grounds Maintenance and Conservation Teams and other Service Units who have an interest in and contribute to the development of and investment in open spaces.
- To lead the development of and investment in green space, to attract external funding from public, private and charitable sources to support the delivery of projects (capital schemes funded via CIL, S106, Heathland Mitigation funds etc); to manage local consultations about proposed projects; to manage the delivery of projects and strategically lead volunteer services for Greenspaces.
- To lead a team, allocate work, provide expert coaching according to strategic objectives and foster a culture which reflects the Council's values and behaviours.

- To be responsible for the budget for the service and to attract additional funding to support the service and development of facilities. Management of contracts, concessions, tenancies, events and projects, using each to develop service provision and increase use, accessibility and revenues.
- To liaise with Planning colleagues on the development of the Local Plan and related SPD's and standards that relate to and benefit the management of Greenspaces, such as the Green Infrastructure strategy. Manage a case-load of requests for commenting on planning applications and build capacity across the team to support the development of robust planning commentary on new Greenspace and providing off-site contributions.

### **Specific Qualifications and Experience**

- Professional Qualification relevant to the service.
- Degree or management qualification relevant to the service.
- Substantial experience of managing public Greenspace and staff teams including developing policies that guide service delivery, services and budgets which have a clear purpose and managing staff.
- Specialised knowledge of Greenspaces, work practices, processes and procedures.
- Significant experience of building and managing partnerships, contracts and collaborative relationships.
- Ability to manage own case-load in a flexible manner and prioritise according to customer and service needs.
- High degree of project management experience and the ability to present information in an innovative and engaging way.

### **Personal Qualities & Attributes**

- Very good communication skills including an ability to understand and be understood by a variety of audiences in the Council, the community and other organisations.
- Political sensitivity and an awareness of the variety of means of learning about politically sensitive issues and how best to translate them into management action.
- Very good ability to build relationships with partners and stakeholders that are based on mutual trust and respect and which enable a combination of challenge and support.
- Ability to lead and motivate staff with expertise so they are clear about their roles and able to perform to a high standard.
- Ability to engage with and support individuals and communities to take more responsibility, on a voluntary basis, across all areas of service delivery including public open spaces
- Appropriate ICT skills for management and communication.
- Ability to exhibit judgement in decisions, act decisively when necessary, be personally accountable and responsible for decisions, lead by example and demonstrate adaptability and flexibility in personal style and actions.

**Job Requirements**

- Must be able to travel, using public or other forms of transport where they are viable, or by holding a valid UK driving licence with access to own or pool car.

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with this post.