## Job Description & Person Specification

Job title: Self Employed Personal Care Assistant

Location: BH8 area

# Job purpose:

To assist with a variety of tasks which will enable the gentleman who needs care and support to live his personal and social life according to his wishes and interests.

# About the individual:

The gentleman is a warm and friendly person in his late 30’s.

He loves photography, travel (he has travelled to many countries).

His first language is English, but also speaks fluent French and some Mandarin.

The gentleman enjoys listening to audio books and enjoys the company of people to chat and listen too.

He uses an electric wheelchair indoors and in the garden, plus a manual wheelchair for travel in cars etc.

He has a condition called Mitochondria disorder, which for him means he struggles with balance, movement, and speech.

**Rate of pay**:

As this is a self-employed position, please provide your rates on your application.

**Hours of work**:

4 hours per week, afternoons, over two days.

Flexible hours to be mutually agreed.

# Main duties

**Social duties**:

* company for social interaction

**Personal Care**:

* support with taking to the toilet
* eating (not feeding)
* performing exercises/physiotherapy

**Domestic duties**:

* occasionally making a sandwich

These duties may vary from day-to-day

# Qualities

* Values: honest, reliable, punctual, non-judgemental, ability to build good relationships based on trust and respect, flexible, adaptable, easy going, able to work alone, positive, willingness to travel, understands equality and diversity or has a good sense of humour.
* **Specific requirements**: Good English

**Skills, qualifications and experience**

**Essentia**l:

* driving licence
* car and appropriate insurance
* able to swim
* confidentiality
* good at building relationships

**Preferred**:

* nursing qualification
* computer literate (phone/ipad)
* good communicator
* a good listener

# Other Requirements

**Essentia**l:

* Provide evidence of self-employment such as Public Liability Insurance, Terms and Conditions, tax reference number.
* DBS Check will be required
* Legally Able to Work in UK

**Job Reference**: EM/CR