**Job Description**

**Post Title: Head of Strategic Commissioning – Long Term Conditions**

**Role Profile Leadership P**

**Service: Adult Social Care Commissioning**

**Teams: Long Term Conditions / Brokerage & Contracts/ Prevention & Wellbeing  
Reports to**  **Director of Adult Social Care Commissioning**

**Responsible for: 3 specialist teams of approx. 30 in total**

**Number of posts** **1**

**Post number 103708**

**Job Overview**

**My job improves the quality of life for the people of Bournemouth, Christchurch & Poole Council by providing effective leadership of quality services and commissioning that secures positive outcomes and improves the health and wellbeing for Vulnerable adults and their carers.**

* To ensure that all commissioned services deliver a person-centred approach that promotes independence, choice and control and puts dignity at the heart of care and support
* To ensure that the voice of people who use the services, their carers and their advocates are at the heart of the commissioning and review of services through effective mechanisms for involvement and consultation.

**Key Responsibilities**

* Provide strategic overview and leadership on how the Council can best meet its statutory and local priorities and responsibilities in relation to the commissioning of services to support vulnerable adults and their carers.
* Develop effective joint commissioning arrangements through a focus on partnership working to drive improvement in services and deliver efficiencies.
* Robust collaboration with the Integrated Care System (ICS) and act as the lead commissioning BCP representative in key ICS Programmes and Projects
* Effectively manage markets to ensure the sufficiency of appropriate high-quality services to meet Adult Social Care Services current and future needs.
* Develop, implement and monitor service commissioning plans to deliver the Council’s strategic objectives, which are effective, and customer focused.
* Contribute to the development, alignment and execution of directorate and council wide plans likely to impact upon or be influenced by social care practices to sustain and develop high quality standards practice.
* Lead and manage a team of service focussed managers, ensuring efficient management of resources to meet challenging and changing budgetary, regulatory and statutory requirements
* Recruitment, supervision, training and performance management of staff within the service to ensure that the workforce is appropriately configured and equipped to meet service delivery requirements.
* Interpret national policies for local meaning and application; develop and implement local policies, processes and procedures to ensure that the Council meets its obligations in line with statutory guidance and legal framework.
* Manage the delegated budget within the Council’s financial regulations to ensure that expenditure is within budgeted levels and that budgetary targets are met
* Identify and develop alternative methods and channels for service delivery using analysis of data and information to meet increasing demand with reducing resource ensuring that all stakeholders service users, carers, elected members and partners are involved and consulted.
* Ensure all governance and compliance processes are followed and are operated in a timely manner
* Represent the service and the Council in multi-agency forums, working parties, local, regional and national bodies to contribute to the exchange of information and the promotion of best practice/’practice excellence’ developments
* In collaboration with strategic partners, assess future capability needs in terms of people resources, required skills mix, organisational and team development and culture change

**Specific Qualifications and Experience**

* Post graduate qualification in commissioning or management (or equivalent experience)
* Significant experience in delivering high quality commissioning for Adult Social Care and or Health services
* Able to demonstrate an extensive knowledge and through understanding across a range of specialist areas including Brokerage & Contracts and the commissioning of services for Long Term Conditions and Prevention & Wellbeing
* Knowledge of models of effective interventions and delivery to improve outcomes

**Personal Attributes:**

* A confident, flexible and enabling approach to quickly gain the trust and respect of vulnerable adults, staff/senior managers and the private / voluntary sector and health trusts.