# Domestic Abuse Strategic Lead

# Job Description

**Role Profile**  Manager Band J

**Service/Team** \_ Domestic Abuse Team

**Reports to** \_ Community Safety Manager

**Responsible for** \_ 4 UP2U Officers, 1 Independent MARAC Chair

**Number of posts** \_ 1

**Post number** \_ 111138

**Career Grade** \_ n/a

**My job improves the quality of life for the people of Bournemouth Christchurch and Poole by** ensuring that survivors of domestic abuse are supported through the implementation of the BCP Domestic Abuse Strategy 2021-2024.

**Job Overview**

* Encourage the engagement of all stakeholders relevant to the programme or initiative, for which domestic abuse is being addressed, who may be able to positively contribute to the programme. This could potentially include liaising with organisations other than statutory community safety partners, such as Housing Associations, private businesses, and community groups.
* Lead on the review and development of the BCP Domestic Abuse Strategy 2024-7, ensuring that the strategy meets the requirements under the Domestic Abuse Duty and seeking relevant approvals through Cabinet and Full Council.
* Ensure that all arrangements relating to the administration of strategic sub-group meetings are made in a timely fashion and to oversee the management of Agendas in conjunction with the Chairs of the Groups.
* Work with colleagues as necessary in the development of any new policies and procedures that may need to be introduced as a consequence of the work of the strategic sub-groups. This may include working with tactical or operational sub-groups to ensure alignment of service delivery with strategic policy.
* Manage a small team of UP2U Domestic Abuse Perpetrator Officers working across both the BCP and Dorset Local Authority areas, providing guidance and support, ensuring their continued development, and successful delivery of projects and programmes. This includes understanding and management of staff performance, providing continuous feedback and ensuring clinical supervision is in place to support staff.
* Manage the MARAC Independent Chair to ensure that MARAC meetings take place and meet their statutory requirements.
* Work with officers in the team to produce good quality performance reports, outcomes data and management information to enable effective coordination and delivery of programmes and services.
* Work closely and cooperatively with other services to highlight and continually develop Domestic Abuse services across BCP and ensure coordination of multi-agency service delivery in support of the Council’s corporate aims and objectives and the Domestic Abuse Strategy priorities.
* Maintain working knowledge of relevant legislation, policy, and guidance, and prepare reports for senior management and others as directed on issues relating to Domestic Abuse, including monitoring, analysing and reporting on emerging trends, hot spots, prevention/reduction activities, and impact on corporate aims and objectives.
* Provide and present performance reports as required to the Community Safety Partnership and Council services, as appropriate, to demonstrate progress being made against the Domestic Abuse Strategy and Action Plan.
* Contribute advice to Council officers regarding the Council’s statutory obligations under Section 17 of the Crime and Disorder Act 1998 and support them in developing service plans and performance indicators to reflect their contribution. This is to ensure that crime and disorder reduction considerations are incorporated effectively within service planning and delivery processes.
* Facilitate improvements in processes to share crime prevention/reduction information between council services and with external partners, including personalised and depersonalised information. This will encourage joint working and co-operation, achieve the prompt resolution of complex problems and ensure that, where an input is required from a number of teams, service delivery is properly co-ordinated.
* Develop new services in response to identified need.
* To manage and oversee the grants available for DA work
* To manage, and develop, the current commissioned DA community services

## Key Responsibilities

* Lead on and oversee the Local Authority’s duties under the Domestic Abuse Act 2021.
* Have lead responsibility for the coordination of the activities of the cross-departmental and multi-agency strategic and tactical sub-groups for the Domestic Abuse Strategy and Action Plan, reporting on progress to the Domestic Abuse Strategic Group and Community Safety Partnership.
* Ensure the UP2U service functions across both local authority areas, monitoring performance and developing the service further.
* Ensure the MARAC meetings and service operate effectively including the management of the MARAC Independent Chair.
* Work with colleagues across departments to commission effective services that meet the needs of domestic abuse survivors and their families and ensuring that the lived experience voice is heard and considered when developing strategies and delivering outcomes.
* Working closely with the Council’s Communications team, ensure the provision of timely and accurate information and advice on the CSP’s website relating to community safety activities and services, and other appropriate information / links of relevance to residents and visitors.

## Specific Qualifications and Experience .

* Possess a management qualification (or equivalent experience)
* Possess a relevant degree or equivalent experience within a domestic abuse role.
* Advanced relevant professional qualification (or equivalent experience) with clearly evidenced continuous professional development and understanding of industry best practice around Domestic Abuse
* Extensive relevant work experience, demonstrating practical and theoretical knowledge in a specialist field of domestic abuse.
* Proactive approach to a complex and high risk case load of domestic abuse victims and perpetrators, considering in advance different customer needs and adapting communications accordingly.
* Contribute to shaping the strategic direction of own area by recommending and implementing change using information and data from customers
* A working knowledge of local, regional, and national policies in relation to domestic abuse.
* Appreciation of how equal opportunity and community cohesion objectives can be advanced through community safety and community engagement.
* Demonstrable success in project development, commissioning, and delivery.

## Personal Qualities & Attributes

* Ability to gain the trust and respect of senior managers in partner agencies
* Make evidence based and outcome focussed decisions using proactive risk management and where set procedures provide only general guidance, without necessarily referring complex decisions to a manager
* Plan and organise own workload in an environment bof frequently conflicting priorities, changing demands and strict deadlines.
* Ability to work positively within a team and to contribute actively to corporate and directorate objectives.
* Reliability and ability to lead by example
* A high level of resilience to cope with workload and the requirement to support other staff
* Highly organised and able to manage a varied workload, able to self-manage, analyse data, and produce analytical reports and to prioritise effectively in order to produce high quality work within set deadlines.
* Good written and presentation skills, with ability to produce timely, concise, and accessible reports for staff at all levels of seniority.
* A confident presenter with excellent communication, networking, and inter-personal skills to suit a variety of audiences (colleagues, Members, residents, community forums and other agencies etc.)
* Skilled in the use of standard packages such as Word; Excel; PowerPoint; Outlook; internet research skills
* Ability to negotiate with and influence managers

## Job Requirements

* Standard DBS
* Must be able to travel, using public or other forms of transport where they are viable, or by holding a valid UK driving licence with access to own or pool car.

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with this post.