

# Job Description

## Beach Lodges Cleaner



### Role Profile

Service/Team	Destination & Culture / Bournemouth Beach Lodges
Reports to	Beach Lodges Housekeeping and Maintenance Manager
Responsible for	N/A
Number of posts	<b>6</b>
Post number	MUL124
Career Grade	Casual

**My job enhances beautiful Bournemouth, Christchurch and Poole by** ensuring the Beach Lodges are maintained to the highest standards of cleanliness as an integral part of providing a unique, quality overnight stay experience.

### Job Overview

To support the Beach Lodges Housekeeping and Maintenance Manager in maintaining the highest standards of cleanliness across all Beach Lodges and associated areas to deliver an excellent customer experience for all guests and members of the public.

### Key Responsibilities

- To maintain the Beach Lodges and associated areas by cleaning them to an excellent standard as specified by the Beach Lodges Housekeeping Manager
  - Cleaning duties include, but are not limited to, bathrooms, kitchens, windows, bed changes, exterior etc.
- To maintain our sister site Steamer Point Lodge by cleaning to an excellent standard as specified by the Beach Lodges Housekeeping Manager
  - Cleaning duties include, but are not limited to, bathrooms, kitchens, windows, bed changes, exterior etc.
- To ensure all cleaning duties are completed within a strict timeframe (guest changeovers) by prioritising and managing duties and time
- To ensure the safe use and storage of all cleaning materials and chemicals by adhering to the COSHH regulations and practices
- To ensure that all cleaning materials and equipment are always adequately stocked by reporting stock requests to the Beach Lodges Housekeeping and Maintenance Manager
- To work within a team by assisting and engaging with all other members of staff
- To assist with the Beach Lodges and all associated area inspections by reporting any

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defects to the Beach Lodges Housekeeping Manager

- To ensure the security of the Beach Lodges and all associated areas by following the correct procedures as set out by the Beach Lodges Manager
- To comply with all Health and Safety procedures and policies as set by BCP Council
- To undertake any other duties from time to time commensurate with the grade and responsibilities of the post

### **Specific Qualifications and Experience**

- Previous experience of high-quality cleaning services in a domestic or hotel environment
- Previous experience of working with the public
- Previous experience of working in a hospitality environment

### **Personal Qualities & Attributes**

- Excellent cleaning skills
- Excellent attention to detail
- Effective time management skills and ability to prioritise essential tasks
- Strong communication and interpersonal skills
- Good customer care skills
- Reliability, honesty and integrity
- Self-motivated and able to work with minimal supervision
- Ability to work well within a team and individually

### **Job Requirements**

- Must be able to travel to and from work, using public or other forms of transport where they are viable, or by holding a valid UK driving license with access to own or pool car
- Flexible working – weekends and bank holidays are required and in line with the needs of the business (guest changeover days, etc.) **Mondays** and **Fridays** are the main working days. Working during major festivals (e.g. Bournemouth Air Festival)
- Manual handling will apply

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