



Jewell Academy

an Aspirations Academy

Class Teacher at Jewell Academy Job Description

Main Duties & Responsibilities

Classroom teaching responsibilities:

1. Teach in accordance with the requirements of the School Teachers' Pay and Conditions doc, in line with the National Curriculum, school policies and schemes of work.
2. Set a high standard of professional example, ensuring that the classroom is well planned, tidy and provides a bright and stimulating environment in which children can learn.
3. Manage the classroom in such a way so as to provide a variety of teaching and learning styles as appropriate
4. Maintain discipline and acceptable standards of conduct and appearance of pupils.
5. Marking the class register, ensuring absences and lateness are accounted for and taking appropriate action where they are not.
6. Establishment a rapport with pupils to develop their social and academic potential, nurturing children and communicating effectively with their families.
7. Consistently and effectively use information about children's prior attainment and skill to focus on the next step in their learning.
8. Assess, record and report on the development, progress and attainment of pupils using agreed assessment for learning and summative strategies.
9. Monitoring homework of pupils.
10. Plan and review the year group curricula on a regular, weekly basis with the year team and be an active part of the team.
11. Respond to pupils' work in accordance with the school assessment and feedback policy.
12. Know and understand the health and safety requirements, including where to obtain expert advice, and ensure there is a safe working environment in which risks are properly assessed and risk assessments are completed.
13. Participate, as directed, in meetings with colleagues and parents in respect of the duties of the post.
14. Attend staff meetings, INSET and other training events as directed by Jewell Academy or Aspirations.
15. Participate, as directed, in in-service training in order to keep abreast of trends and developments in education, especially those relevant to the duties and responsibilities of the post.
16. Participate in the performance management programme operated by the school.
17. Deal with all administrative, organisational and supervisory tasks
18. If attained ECT Status, lead a curriculum subject as required.

Teaching and Learning

1. Be clear about teaching objectives and learning outcomes in lessons, understand the sequence of teaching and learning and communicate this to pupils.
2. Provide guidance on appropriate teaching and learning methods to suit differing pupil needs, focusing on quality differentiation and providing a fully inclusive classroom.
3. Ensure curriculum coverage, continuity and progression for all pupils, from the most able through to those with special educational needs.
4. Gather, analysing and using data to inform planning and reporting.
5. Set expectations and targets for pupils that are realistic yet aspirational and challenging and bring about improvement in pupil performance.

6. Evaluate the quality of teaching and standards of pupils' achievements, using the analysis to identify effective practice and areas for improvement.

16. Mirror the school's practice in school-home links, develop a partnership with parents that involves them in their child's learning of these subjects and informs them about pupil achievement through effective reporting procedures.

17. Where appropriate, develop effective links with the local community, including business and industry, so as to extend both the curriculum and pupils' wider understanding.

18. Demonstrate a lively and informed interest in current trends in Primary Education.

19. Contribute to the overall aims and objectives of this school and its commitment to high standards and securing school improvement.

20. Promote the school's Growth Mindset ethos and develop the values of Self Worth, Engagement and Purpose.

Career/Salary Progression

Teachers pay progression will be subject to the successful completion of the performance management procedures as directed by Jewell Academy Bournemouth and Aspirations Academy Trust.