**Job Description**

**Director – Investment and Development  
  
Role Profile** Leadership Grade **Service/Team** Operations Leadership Team **Reports to** Chief Operations Officer **Number of posts** 1

**Job Overview**

**My job improves the quality of life for the residents of Bournemouth, Christchurch & Poole Council by…**

Leading the regeneration of our place to create sustainable healthy communities for the future.

At BCP Council we are ambitious about the potential of our place. We are an unprecedented location, with an unmatched coastal environment that attracts visitors from all over the world. Our corporate plan puts our place and our environment at the heart of what we do. As Director of Investment and Development, you will play a lead role in translating this vision into reality, by enabling place-shaping and place making through your leadership of regeneration, development, housing delivery, commissioning and smart places.

**Key accountabilities and responsibilities**

You will drive the delivery of the Council’s housing, regeneration projects and smart place projects ensuring their integration into the BCP target operating model.

You will bring a focus to delivering projects at pace and overseeing a whole programme approach including through effective governance and risk management systems and processes.

You will motivate your teams to work at pace, connecting horizontally across the organisation to focus on the delivery of this Administration’s key priority sites: Holes Bay, Dolphin Leisure Centre site, the BIC & Winter Gardens.

You will act as the Council’s lead Officer in attracting external development and investment into these priority sites. You will take a lead role in creating the conditions for assembling effective partnerships and delivery vehicles that will result in commercially viable projects.

You will ensure that our development schemes shape the BCP area in a way that meets the needs of our local communities while promoting economic growth and creating opportunity.

You will develop and maintain relationships with the Council’s Political Administration, the Cabinet Member for Dynamic Places and the Lead Member for Regeneration Projects to develop strategies and policies that enable the delivery of the aspirations of the BCP Corporate plan.

You will follow the Officer / Member protocol providing advise on regeneration and development to all elected Members.

You will provide high-level strategic and tactical advice to the council on investment, regeneration and development matters, offer professional advice to members, and prepare and present reports to member forums.

You will maximise and systematically build on the opportunities offered by the operation of the Bournemouth Development Company, while acting as the Shareholder representative for this company on behalf of the Council. You will ensure the Council’s interests are protected and its wider social and environmental ambitions, as well as its commercial and financial interests, are embedded in the Company’s business plan and related work programme.

You will work horizontally and vertically across the organisation to ensure opportunities for join up and efficiencies are identified and implemented.

You will develop and implement the first BCP Investment and Development Service Directorate service plan aligned to the Corporate Strategy and key Administration priorities to manage the performance of the service in line with council policies transparently and openly.

You will manage the investment and development budget in an efficient way; comply with the council’s standing orders and guidance and any relevant statutory requirements, including the Equality Act, the Health and Safety at Work Act and GDPR Regulations.

You will represent the service directorate and council in a professional manner within local government, regional, national government, voluntary and community agencies and forums and partnerships.

You will engage with residents, partners and businesses to achieve buy in and collaboration in the housing delivery, community investment/regeneration and smart place agenda to maximise outcomes.

You will lead the development and promotion of proposals and bids to secure external funding to deliver BCP’s priorities and support service delivery.

You will be responsible for the recruitment, management, development and wellbeing of staff in the service to enable high performance.

You will ensure appropriate workforce planning and performance management including creating opportunities to grow our own staff and recruit and promote from within.

You will embed a culture of ownership of the BCP brand, driving our core values of pride, passion, respect, integrity, and innovation throughout the Service Directorate and in all your work.

You will be a key Member of the Operations Directorate Management Team, you will provide advise and guidance related to Investment and Development into this DMT and work positively with the team on cross Council priority issues and programmes.

**Specific Qualifications and Experience**

* Degree and further professional qualification in a relevant subject or be able to demonstrate equivalent knowledge, skills and experience
* Professional competence in relation to investment, regeneration and development
* Knowledge and understanding of innovative and future based commercial and commissioning solutions.
* Leadership of high-profile innovative projects which have a wide-ranging impact and reputational risk for the council
* Experience of working at a senior level in a complex environment, either public or private with a commercial focus and a high level of strategic awareness
* Political awareness in a local government context
* Experience of delivering a range of development projects from early concept through to construction.
* A comprehensive understanding of the legal, regulatory frameworks relating to regeneration.
* Ability to build and develop commercial relationships to deliver results.
* Experience of delivering large scale growth plans working collegiately with business and government and recognising the socio-economic needs of communities.
* Experience of establishing and building effective partnership arrangements
* Experience of influencing key government and international players to invest in large scale regeneration plans.
* Experience of supporting significant change programmes, including the realisation of financial benefits.
* Strong interpersonal skills with the ability to negotiate, influence and generate confidence, trust and respect.
* Ability to demonstrate resilience and flexibility of approach and manage uncertainty and ambiguity for themselves and others.
* Ability to respond quickly and innovatively to manage and enhance reputation.

**Personal Qualities & Attributes**

* An energetic and driven leader who works at pace and delivers results.
* An agile leader who builds a positive culture of learning and reflection while delivering quality services.
* A leader who has experience of achieving fast paced results in a complex and multi-site organisation
* A collaborative leader who can hold their opinions lightly.
* High level of personal credibility, integrity, and emotional intelligence.
* A growth mindset and proven quality of learning from mistakes.
* A sense of ease with working with conflicting views.
* Drives inclusion and diversity.

**Job Requirements**

* Silver duty rota under our out of hours Emergency response requirements.
* Must be able to travel, using public or other forms of transport where they are viable, or by holding a valid UK driving licence with access to own or pool car.