

Job Description

Heathland Mitigation Project Manager

Role Profile	Programme and Project Management
Service/Team	Environment, Greenspace and Countryside
Reports to	Green space development Manager
Responsible for	n/a
Number of posts	1
Post number	104738
Career Grade	J

My job improves the quality of life for the people of Bournemouth Christchurch and Poole by ensuring that housing development pressures are mitigated against on BCP Councils' urban heathland and green space sites. Ensuring that projects are delivered effectively and developed across multiple teams and working collaboratively with the Dorset Heaths Partnership.

Job Overview

This role delivers Heathland Mitigation projects to ensure our highly designated heaths are protected from housing development and urban pressures such as wild fire, dog and other forms of site disturbance and other pressures.

Heathland Mitigation is a requirement of Planning Policy and the delivery of Suitable Alternative Natural Green spaces (SANGs) and Heathland Infrastructure Projects (HIPs) enables BCP housing development. The practical delivery of projects supports our Green Infrastructure, prevents harm to urban heaths and improves green spaces for wildlife and local communities.

Typical projects see the delivery of access improvements (paths, boardwalks, entrance ways etc), signage and interpretation, nature recovery and focussed interventions such as dog training facilities.

Key Responsibilities

- Project management of heathland mitigation projects, including SANGs and working with the Green spaces development and countryside teams
- All aspects of project management, including the tracking of key project metrics including scheduling, milestones, resources, benefits, risks and manage any bottlenecks and delays.
- Deliver practical improvements such as SANGs and HIPs, taking projects from concept to completion, including procurement, legal advice on contracts, liaising with contractors and local stakeholders.
- Manage, monitor, and report on project budgets and finances, ensuring that the project is delivered within budget and funding spent accordingly.
- Working with Greenspaces and Countryside Teams, develop business cases (proforma), funding bids, reports, and provide advice and expertise to assist in the securing of funding via appropriate management/planning approvals.

- Work in close collaboration with the Dorset Heaths Partnership and Dorset council to ensure Heathland Mitigation delivery is joined up and consistent across the Council areas and with external partners. .

Specific Qualifications and Experience

- Degree and/or Member of an appropriate professional body relevant to the service area
- Relevant project management qualification, e.g. PRINCE2 or equivalent
- Detailed knowledge in area of service or specialism including a general, broader understanding of the public sector and the issues it faces
- Experience of managing projects and project teams
- Experience managing and reporting on budgets and project costs
- Ability to communicate clearly and persuasively with a range of stakeholders and project teams
- Ability to analyse and present information including statistical data and prepare reports
- Ability to manage and direct project teams and supervise the quality of outputs

Personal Qualities & Attributes

- Active and confident listening, excellent collaborating, confident negotiation, discussion and informing skills required to develop and work with multiple internal and external stakeholders and partnership organisations
- Ability to communicate complex and sensitive information through both formal and informal methods in a methodical and clear manner to a wide range of audiences

Job Requirements

- Must be able to travel, using public or other forms of transport where they are viable, or by holding a valid UK driving licence with access to own or pool car
- This role will manage a budget and/or contribute to the management of the overall programme budget and will impact on savings/costs

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with this post.