

Role Profile



Reference Number	GRO033
Role Title	Engineering / Transportation Team Leader
Directorate	Regeneration and Economy
Department	Growth and Infrastructure
Reports to	Service Manager

Role Purpose

To lead a team of technical traffic, transportation and/or engineering staff to deliver major and/or complex engineering projects, policy development, service delivery providing advice on the shaping, co-ordination and proper implementation of engineering, construction, maintenance, traffic and transportation related schemes, services, policies and projects, so they are delivered in accordance with legislation and other requirements including council corporate objectives.

The role is an engineer or traffic and transportation equivalent leading teams and complex projects, as well as providing expertise and development of the methods of working for the Council, so that traffic, transportation, engineering and development works/services are commissioned and delivered in accordance with best practice and contribute to wider strategies.

Accountabilities

- Manage a team to enable effective delivery of traffic, transportation or engineering services. This includes managing and motivating the team, performance management, and contributing to recruitment.
- Lead and manage the delivery of complex traffic and transportation projects/services or major engineering related projects from inception to completion, ensuring that they are delivered in accordance with need, cost, quality. This may include risk management around service-related projects, and negotiation and management of third-party consultants and contractors, so that they deliver required outputs within budget.
- Manage a team, including forward planning, delivery and reporting for a programme of schemes, policies or service delivery for programme of traffic and transportation related services/projects/policies and/or concerning engineering, construction, maintenance improvements so that it complies with legislation, policies, and processes, and operates within approved budgets.
- Work with external bodies, developers, public sector organisations, members of the public, and Members to understand their needs and requirements and to help shape programmes of work so that they seek to meet their needs.
- Build relationships with internal and external stakeholders, partners and customers/residents to collaboratively plan and deliver services or projects and enable sharing of information and best practice. This includes representing the section and the Council at key meetings, consultation events and committees to provide information and enable governance and decision making around major schemes or service changes or changes to policies, and to build relationships with key stakeholders.
- Provide expertise and authoritative advice into the development of complex policy, specifications, projects, procurement of consultants and contractors, and design/delivery of schemes, studies, services and planning applications so that they are delivered in line with best practice and regulations.
- Contribute to the development and improvement of policies and standards and help ensure that they are adhered to in the delivery of services, works and/or projects, so that the service's standards continue to meet best practice, legislation, and regulations.

- Ensure that information and data is collected and stored to inform consultation, legal proceedings, or analysis of trends and issues, and so that clear records and up to date information is available for the department or business unit.
- Make formal proposals, reports, and submissions on resources, objectives, and targets for service planning purposes in specified area to support the delivery of effective and responsive services.
- Ensure compliance with legal obligations, such as Construction Design Management (CDM) Regulations and have a thorough understanding of relevant legislation, which sets out the statutory duties of the Council to fulfil.
- Manage and control project, service and programme budgets to ensure that spend is within financial limits, value for money is achieved, and to help protect the financial health of the Council.

Knowledge / Skills / Experience required

- Degree in relevant engineering discipline or traffic/transportation discipline.
- Further professional qualification in a relevant subject or be able to demonstrate equivalent knowledge, skills, and experience.
- Chartered Engineer or Traffic/Transportation equivalent status, with membership of a professional body, e.g. ICE, CILT, CIHT.
- Experience of commissioning and managing external services or contractor.
- Experience in leadership of high-profile innovative projects, policies or programmes which have a wide-ranging impact and reputational risk for the council.
- Comprehensive understanding of relevant legislation and legal knowledge associated with statutory duties of the council and understanding of administering contracts.
- Financial management skills and commercial acumen.
- Problem solving and risk management skills associated with managing major projects and/or complex programmes/services, and ability to manage conflicting priorities.
- Ability to lead, manage and develop a team to deliver complex traffic, transportation or engineering projects and programmes.
- Ability to build relationships with and persuade and influence a wide range of stakeholders.
- Ability to engage and motivate teams of technical and professional staff.

Dimensions of role

- This role will manage a team of traffic, transportation or engineering technical and professional staff aligned to projects/programmes being managed.
- This role will likely manage and monitor cost and financial information relating to development of strategies and policies, provision of services and/or projects with an annual value of approximately £1m - £5m.
- The role will plan and organise projects and services within monthly to yearly horizons, but with a view to annual requirements and an understanding of longer-term developments.

Notes

Date:	01/02/2021
Working Conditions:	<p>Aspects of the role that have a material impact on the nature of the job, once all reasonable actions have been taken to moderate or eliminate them:</p> <ul style="list-style-type: none"> • In undertaking site visits, the role will entail some walking, standing and bending. This will typically represent 10% - 20% of the role holder's time. • Visits to construction sites will mean occasional exposure to noise, odours, noxious substances, and weather.
Working Arrangements:	<ul style="list-style-type: none"> • The role is required to work infrequently at the weekend.