ST KATHARINE'S C.E. (V.A) PRIMARY SCHOOL
Site Manager

The successful candidate will demonstrate	Essential	Desirable
QUALIFICATIONS AND TRAINING		
5 GCSE's with a minimum grade C/level 5 or above including English and Mathematics, or equivalent qualifications or relevant experience	✓	
A Level/s or Vocational NVQ Qualification/s or relevant extensive experience demonstrated	✓	
This job is subject to a satisfactory DBS clearance.	✓	
EXPERIENCE		
Experience of working in a similar role in a school		✓
Experience of working within a team	✓	
Experience of working in a school environment	✓	
Experience of working around children	✓	
PROFESSIONAL SKILLS AND KNOWLEDGE		
Evidence of effective communication with children and adults	✓	
Empathetic and a good listener	✓	
Evidence and previous experience demonstrating self-motivation	✓	
Extensive evidence of past organisational skills across a broad spectrum of tasks	✓	
Work efficiently both as part of a team and independently	✓	
Ability to lead and manage other adults if required	✓	
Excellent written communication skills evidenced	✓	
Excellent IT skills in both mainframe systems and Microsoft office	✓	
Willingness to learn and follow recommendations and advice, evidence of a growth mindset	✓	
Good knowledge and understanding of child protection and safeguarding and a trauma informed approach to behaviour	✓	
Proven practical skills in painting, simple plumbing, constructing furniture, repairing both outside and inside equipment	✓	

Health and safety related qualifications relevant to a school		✓
First Aid Qualification - current		✓
Commitment		
Ability to ensure the Christian character of the school is evident in day to day work and interactions	✓	
High levels of professionalism, dedication and commitment to the school, colleagues and children	✓	
Understands the value of, and listens to the pupils' voice; genuinely cares for pupil welfare	✓	
High levels of resilience	✓	
Demonstrates our school values of Aspiration, Grace and Integrity	✓	
Willingness to further own professional development	✓	

Please note that all references will be checked rigorously, including present employer if appropriate

This post is exempt from the rehabilitation of offenders act