



Job Description

Job Title: Music Teacher
Responsible to: Head of CPA

Role Purpose:

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate
- To monitor and support the overall progress and development of students as a teacher and form tutor
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- To contribute to raising standards of achievement and maximising student attainment
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
- To be committed to the safeguarding of children

Role Tasks:

- To plan and prepare schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of students
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Department
- To contribute to the Department's improvement plan and its implementation
- To contribute to the whole school's planning activities
- To contribute to the Department process of self-review, evaluation and improvement planning activities
- To coordinate Peripatetic teaching provisions

Teaching:

- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere
- To use teaching strategies which will engage and challenge students appropriate to their needs and the demands of the syllabus
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students
- To ensure that ICT, literacy, numeracy, cross-curricular aspects and school subject specialism(s) are reflected in the teaching/learning experience of students
- To undertake a designated programme of teaching



- To ensure a high quality learning experience for students which meets internal and external quality standards
- To prepare and update subject materials
- To maintain good order, discipline and respect for others; to promote understanding of the school's rules and values; to encourage good practice with regard to punctuality, behaviour, standards of work and homework; to safeguard health and safety and to develop relationships with and between students conducive to optimum learning
- To undertake assessment of students as requested by external examination bodies, department and school procedures
- To follow the schools whole class feedback marking policy cycle
- To implement the academy policies re homework

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers

Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students

This job description is current at the date shown, but following consultation with you, may be changed by the Principal to reflect or anticipate changes in the job which are commensurate with the salary and job title

I confirm that I have read and understood the details contained within this job description.

I understand that by signing this document, I agree to the terms and conditions contained within it.

Signed	
Print Name	
Dated	





Person Specification - Music Teacher

Essential Criteria	Desirable Criteria	Evidence
<u>Qualifications:</u> Qualified Music teacher status. Appropriate degree or equivalent qualification in Music.		Interview Application Form References Proof of Qualifications
<u>Experience:</u> Strong subject knowledge. Ability to teach Music to all abilities that are creative, practical lessons. Relevant successful teaching experience. An ability to plan and prepare schemes of work.		Application form Interview References
<u>Skills and ability:</u> High standards of Music teaching. Effective communication skills. Effective oral/written skills. Excellent interpersonal skills. Proficient instrumentalist.	Ability to work in one or more of the following applications: choral, orchestral/band, musical production. Good standard of I.T.	Interview Application Form References
<u>Disposition/Attitude:</u> Good organisation and time-management skills. Good interpersonal skills and an ability to communicate effectively. An ability to motivate students. A flexible approach to working. An ability to work as an integral part of the CPA team. An ability to form and maintain appropriate relationships and personal boundaries with students.	A willingness to contribute to extra-curricular activities.	Interview Task References
<u>Commitment and other requirements:</u> Satisfactory Enhanced Disclosure with the Disclosure & Barring Service (DBS) Suitability to work in an environment where you will be responsible for promoting and safeguarding the welfare of children and young people. Excellent attendance record.		Application form Interview References

