



Person Specification

Post Title	Learning Support Assistant
Salary/Grade:	NJC05 / FTE 0.723256 = £17,929.52 per annum (Fixed term for a year)
Academy:	Jewell Academy Bournemouth
Reporting To:	SENCO / Assistant Principals
Hours of Work:	8.30am – 3.15pm Monday to Friday (Term Time Only)
<u>Qualifications and Experience</u>	
<ul style="list-style-type: none">• Level 2 or 3 Certificate in Supporting Teaching and Learning in Schools, Level 3 Diploma in Childcare and Education, or other relevant qualification.• A recognised qualification in English and Maths.• A high level of written and spoken English and Maths.• Experience of working with children in a school environment, particularly class based.• Working with children with SEND needs or groups of children as well as class based as directed by the class teacher.• GCSE or equivalent Maths and English 5 or C grade.	
<u>Skills and Knowledge</u>	
<ul style="list-style-type: none">• Good organisational skills.• Ability to build effective working relationships with pupils and adults.• Skills and expertise in understanding the needs of all pupils.• Knowledge of how to help adapt and deliver support to meet individual needs.• Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils.• Excellent verbal communication skills.• Active listening skills.• The ability to remain calm in stressful situations.• Knowledge of guidance and requirements around safeguarding children.• Good IT skills, particularly using IT to support learning.• Understanding of roles and responsibilities within the classroom and whole school context.• Knowledge of how to successfully lead learning activities for a group or class of children.• Knowledge of how to support learners across all abilities in accessing the curriculum.• Knowledge of the primary curriculum.	
<u>Personal Qualities</u>	
<ul style="list-style-type: none">• Enjoy working with children.• Sensitivity and understanding, to help build good relationships with pupils, staff and parents.• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school.• Commitment to maintaining confidentiality at all times.	



Jewell Academy
an Aspirations Academy

Alex Waddington - Principal

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- Commitment to safeguarding pupil's wellbeing and equality.
- Reliable and punctual.
- Patience and a sense of humour.
- Strong work ethic.