

# ST. WALBURGA'S CATHOLIC PRIMARY SCHOOL

## PERSON SPECIFICATION

**Post Title:** Teaching Assistant (Level 2)

**Reporting to:** 1: Class Teacher  
2: Teaching and Learning Leader  
3: Inclusion Leader  
4: Deputy Headteacher

**Grade:** BG0319 Grade 3 (*scale points 4 - 6*)

	✓ as appropriate	
	Essential	Desirable
<b>Qualifications/Training</b> The qualifications and/or training required to undertake the role.		
<ol style="list-style-type: none"> <li>1. Good standard of written and spoken English. Good numeracy skills.</li> <li>2. Willingness to participate in in-service training</li> <li>3. Childcare or other relevant qualification(s)</li> </ol>	<p>✓</p> <p>✓</p>	<p>✓</p>
<b>Experience</b> The level of experience required and/or length of time the post holder will have been required to have undertaken the item specified.		
<ol style="list-style-type: none"> <li>1. Experience of working with Primary School age children</li> <li>2. Experience of working within a Primary School</li> </ol>	<p>✓</p> <p>✓</p>	
<b>Knowledge</b> The knowledge and understanding the post holder must have of the item specified.		
<ol style="list-style-type: none"> <li>1. An understanding of the varied needs of children as they develop socially and academically</li> </ol>	<p>✓</p>	
<b>Skills/Abilities</b> The level of skills or ability required to undertake the item specified.		
<ol style="list-style-type: none"> <li>1. Ability to work as part of a team.</li> <li>2. Ability to be flexible to the needs of the children.</li> <li>3. Reliable</li> <li>4. Self organised with the ability to take initiative when required.</li> <li>5. Ability to motivate and inspire children on tasks</li> </ol>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
<b>Other</b> Any other competencies required to undertake the role.		
<ol style="list-style-type: none"> <li>1. To support the Church School ethos</li> <li>2. To communicate and disseminate information at a child's level of understanding</li> <li>3. To be able to maintain confidentiality</li> <li>4. To be polite and professional at all times</li> <li>5. Aptitude to use IT as a teaching tool</li> <li>6. Maintain an appropriate sense of humour</li> </ol>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>